

OCEAN RESORTS CO-OP, INC.
Sales or listing request e-mail: mariaocceanresorts@gmail.com
REQUEST TO LIST UNIT FOR SALE OR RENT

Address: _____ Lot # _____

Owner/Contact: _____

Phone Nos: _____

Is this RV Lot _____ or Structure _____ if Structure # of BR _____ # of BA _____

Selling Price: _____ Rental Price: (30 day Min. Rental) _____

I certify that I hold the Proprietary Lease for the listed unit and pledge that I will take care of the entry and escort for prospective buyers or renters needing entry into Ocean Resorts to see the unit. I understand that Ocean Resorts operates the listing as a service and has no responsibility for the property or its content. Further, I understand that listings will appear on the Ocean Resorts WEB site until removed by owners written request or Share Transfer.

Anyone staying at a Shareholder's unit (structure or lot) while the Shareholder is not presently residing at the unit **must check in with the office** and fill out a registration form. Office hours are Monday - Tuesday 8:00a.m. to 4:30 p.m. Wednesday 11:00 - 4:30 & Thursday - Friday 8:00 - 4:30. If arriving when the office is closed the guest can leave the registration form (provided by owner) in the box on the East side of the office building or check in on subsequent business day following arrival.

The Shareholder is responsible for providing the Renter/Guest with:

- a) A means of entry into park. The shareholder should provide them with either a remote or fob.
- b) The mailing address of the unit they will be occupying along with the mailbox number (please do not use the mailbox number in the mailing address) and a key for said mailbox.
- c) TV, internet and phone information.
- d) Trash/recycling information as to what is collected, when, where and how.
- e) Water and electric turn on/off instructions and how to ensure that they are connecting to the correct meter if it is an empty site.
- f) Provide Renter/Guest with the official Ocean Resorts Rules and Regulations, a map of the resort and a guest registration form. All documents are available on the resort website.

Owner Signature

Date